



**Mount Keira Demonstration School  
Parents and Citizens Association  
Term 1  
Tuesday 20<sup>th</sup> February 2024**

**MINUTES**

Meeting commenced at 6.05pm	
Agenda Item	
<b>1. Welcome</b>	
Attendees	Angie N, Nicki M, Kate G, Ash J, Maddy M, Bec, Kera B, Ash T, Allira, Jess L, Carolyn P, Tanja B, Tenae C, Narelle S
Apologies	Steph V, Sam C, Mel R
<b>2. Confirmation of last P &amp; C Minutes</b>	Passed by Kera B  Seconded by Ash J
<b>3. SRC Report</b>	<p>Badging ceremony took place today.</p> <p>New SRC team – double the student representatives! Based on student surveys – 75% of students admitted they would love to be a part of the SRC. Students will remain SRC for the full school year. Trialling this for 2024 and this will be evaluated at the end of the year and then be written into the policy.</p> <p>Two new basketball hoops and basketballs, balloon stand, Motiv8 Sports were all purchased with last year's SRC funds. An amazing result!</p> <p>SRC goal for 2024 – revamp history room courtyard area.</p> <p>SRC canteen Weeks 5 and 10 – Tuesdays.</p> <p>Easter celebrations – information to come.</p> <p>SRC section now in Summit.</p>
<b>4. President's Report</b>	Please see attached

	<p>Ryan Park application – very lengthy, difficult process. Mixed communication from RP’s office as to whether the funding is purely for a playground space or whether it can be used for COLA. Ball needs to get rolling ASAP on the grant.</p> <p>AJ raised concern that the whole area covered may be too big a space – expressed that many events can still take place in joint classrooms/small COLA, etc. Concerns about lack of Vitamin D in children.</p> <p>TC tabled that lots of discussion needs to take place before we concrete a decision.</p> <p>Idea of shade sail floated over the equipment as protection – both playground and sun. KB raised issue that shade sails do not often protect against UV.</p> <p><b>ACTION ITEM: Undercover space discussion to be tabled for next meeting.</b></p> <p><b>ACTION ITEM: Undercover space meeting to be tabled for this term. Parents who cannot make it can send through ideas.</b></p> <p>3 separate bank accounts currently held by P &amp; C. AN moved motion that playground funds account be closed and money in that account merged back into the main P &amp; C account now that equipment has been installed. All present agreed.</p>
<p><b>5. Treasurer’s Report</b></p>	<p>Please see attached</p> <p>Very healthy position</p> <p>Some of current funds has been committed to purchases that MKDS is yet to invoice P &amp; C for.</p> <p>Overall 2023 profit - \$8600</p> <p><b>ACTION ITEM: Gift to be given to HLB for their generous assistance over the years– motion passed by Maddy, seconded by Kera to spend \$200 on thank you gift.</b></p> <p><b>ACTION ITEM: Nicki to purchase gift for HLB partner</b></p> <p><b>ACTION ITEM: Nicki currently personally paying for HLB, all agreed she will now be reimbursed a yearly sum for all the fees she has paid.</b></p> <p><b>ACTION ITEM: Nicki to get 2024 financial membership form out to community by Week 8/9 for renewal.</b></p>
<p><b>6. Principal’s Report</b></p>	<p>Please see attached</p> <p>Sharon Shanks currently taking LWOP from APCI role at MKDS. Ashlea Travis relieving in her absence.</p> <p>Great turnout for behaviour/wellbeing policy meeting 19/2. Feedback very welcome!</p> <p>Still in the phased approach for new uniform but many families have taken on new uniform.</p>

	<p>Allira Robinson taking on the teaching of digital technologies across stages this year. Scope IT will not be continuing this year.</p> <p>Continuing to chase fees from families. Invoicing will now occur before the event, however there is always confidential financial assistance available for families in need.</p> <p>Discussion around whether languages can be integrated into programs. TC floated idea of discussing this with WHSPA for transition to high school program currently run in Banksia classroom.</p> <p><b>ACTION ITEM: TC to discuss potential of a language program being run with WHSPA.</b></p> <p>NAPLAN in March for Years 3 and 5.</p>
<p><b>7. Correspondence</b></p>	<p>The e-petition seeks to make available more class time for teaching the NSW Curriculum in government schools. To do this, optional Special Religious Education (SRE) and Special Education in Ethics (SEE) would be moved out of class time and into participating students' own time.</p> <p>The NSW Education Act and Department of Education policies permit any number of students to leave class for up to an hour per week to do optional SRE or SEE lessons run by authorised external volunteers. In some schools SRE lessons are run by employees of religious organisations. During SRE/SEE all other school teaching and activities must stop while the rest of the class waits for SRE/SEE participants to come back, then school resumes.</p> <p>There is a smarter and fairer way to deliver SRE and SEE in schools. The e-petition asks the state government to change the Act so that these two optional activities run during breaks or before or after school hours. No other changes to SRE and SEE are sought. This way the law will be fair to everyone in all schools all the time. At best the law now is only somewhat fair in schools where SRE and/or SEE happen to be done by a majority of students in a given year group. The e-petition was started by a small group of parents with children at government primary and secondary schools on the Central Coast. We've all been active in our own P&amp;C associations for many years. Some of us have been Primary Ethics volunteers. Total SRE participation rates at our children's schools today are 27% or less and continue to fall. At our schools it has always been very difficult to recruit volunteers to start and maintain SEE programs as an alternative to SRE. We've come to the view that deliberately stopping compulsory public education during these two optional activities is a waste of school resources enabled by a shonky law. The priority in class time on the public purse has to be the NSW Curriculum taught by professional teachers, because children cannot get that anywhere except at school. No-one would expect an Act of Parliament to stop school while their child left class for piano lessons or representative sport: why is it any different with optional SRE and SEE?</p> <p>In a NSW Budget Estimates hearing on 24 October last year the Education Minister Prue Car said the single best thing her government can do in schools is to put an expert practitioner - a teacher - in front of children. That makes sense. But the Minister made less sense later in the hearing when she ruled out making</p>

	<p>changes to SRE which would put the same teachers in front of children more of the time. The e-petition aims to get those changes made.</p> <p><b>ACTION ITEM: Maddy to put ePetition in P &amp; C section of Summit</b></p>
<p><b>8. Ongoing Business &amp; Sub-Committee updates</b></p>	<p>8.1 Last meeting action items</p> <ul style="list-style-type: none"> <li>- <b>Learning deck update</b></li> </ul> <p>Drain work needing to be done – works at a standstill until that point. Paving could potentially begin in and around the drainage works. KB is taking on mural project within the learning deck area.</p> <p><b>ACTION ITEM: MKDS staff to provide students with time to brainstorm designs for mural and bring ideas to KB.</b></p> <ul style="list-style-type: none"> <li>- <b>Playground grants/Ryan Park donation update</b></li> </ul> <p>See above</p> <ul style="list-style-type: none"> <li>- <b>Engraved paver</b></li> </ul> <p>Carolyn agreed to take on commemorative pavers orders.</p> <p><b>ACTION ITEM: Maddy to send all correspondence re Signature Engraving to Carolyn.</b></p> <p><b>8.2 Outdoor update</b></p> <p>Please see attached</p> <p>AJ/JL unavailable on a Wednesday for Wellness Wednesday but floated the idea of being able to come in on a Monday and Tuesday during lunch or recess.</p> <p>Working Bee – main focus will be vegetable space to clear it so it's safe for children to access.</p> <p><b>8.3 Fundraising update</b></p> <p>Discussion around whether to run markets this year. Everyone present would love to run with Christmas markets pending a team being able to organise and run the event.</p> <p><b>8.4 Uniform update</b></p> <p>Mel R absent</p> <p>Agreed to keep hats/bags at same price</p> <p>New uniform still in transition phase.</p>

	<p><b>8.5 Monday Munchies</b></p> <p>GF option available for Dominoes</p>
<p><b>9. New Business</b></p>	<p><b>9.1 2024 fundraising events</b></p> <ul style="list-style-type: none"> <li>• <b>Pie Drive late Term 2 (Jess/Ash to take on)</b></li> <li>• <b>Potential Christmas markets</b></li> </ul> <p><b>9.2 Laptop succession planning (funding)</b></p> <p>Discussion around yearly P &amp; C donation of a set number of laptops or a set amount of money.</p> <p><b>ACTION ITEM: Maddy to keep laptop funding on the agenda each term to revisit.</b></p> <p><b>9.3 Welcome BBQ</b></p> <ul style="list-style-type: none"> <li>• TC will Leanne to put RSVP out ASAP</li> <li>• Nicki buying sausages/bread</li> </ul>
<p><b>10. Close</b></p>	<p><b>8.06</b></p>

## **Actions from Meeting Held February 20<sup>th</sup> 2024**

<b>Person/s Responsible</b>	<b>Action Item</b>
<b>Maddy</b>	<b>Undercover space discussion to be tabled for next meeting.</b>
<b>Angie</b>	<b>Undercover space meeting to be organised for this term. Parents who cannot make it can send through ideas.</b>
<b>Nicki</b>	<b>Gift to be given to HLB for their generous assistance over the years– Nicki to purchase gift - \$200</b>
<b>Angie/Nicki</b>	<b>Nicki to be reimbursed annually for HLB fees she currently personally pays.</b>
<b>Nicki</b>	<b>2024 financial membership form out to community by Week 8/9 for renewal.</b>
<b>Maddy</b>	<b>SRE/SEE ePetition to be sent out in P &amp; C section of Summit</b>
<b>MKDS staff/Kera</b>	<b>Students to be provided with time to brainstorm designs for mural for learning deck space and bring ideas to Kera.</b>
<b>Maddy</b>	<b>Send all correspondence re Signature Engraving to Carolyn.</b>
<b>Maddy</b>	<b>Add laptop funding on the agenda each term to revisit.</b>

# **P&C Presidents Report:**

Term 1

19.02.2024

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## **Ryan Park:**

The application form has been lengthy but the hard work by Seth T is appreciated. There are mixed communications coming through from the Offices of Ryan Park, in regards to the funding being purely for playground improvements, so we are in negotiations with Tenae and the Council, in trying to make the undercover area work.

## **Welcome to MKDS BBQ:**

On 1 Feb, at 5pm, the P&C are hosting a BBQ for new and current families to MKDS. Always a fun evening where everyone can bring the kids and get to know each other more.

## **Working Bee:**

To coincide with Cleanup Australia Day, a working bee is so important to share our beautiful yet giant task is in to smaller pieces.

## **Separate P&C Bank Accounts:**

Should we keep them apart or merge them back together, as we are no longer fundraising for a playground? The outdoor retains it's existing account, where money raised from the garden continues to flow in.

## **Fundraising focus**

A refreshing change from 2023, we no longer have to work for \$100k 😊 Such a relief, lets ease in to this year. Such a difference to this same meeting last year where I had committees and subcommittees and was exhausted trying to imagine how the playground would ever come to life.

## **Easter:**

Bunny required! Easter hat parade will be xxx and a Bunny is one of the highlights for the little ones.

Angelina Neira,  
MKDS P&C President

## Balance sheet

Mount Keira Demonstration School P & C Association  
 For the year ending 31 December 2023, accrual basis

ACCOUNT CODE	ACCOUNT NAME	BALANCE
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
-	Playground fundraising account	\$18,187.19
-	Bank - Society Cheque account - Special projects	\$600.64
-	Bank - P and C Cheque account	\$28,800.64
	<b>TOTAL CURRENT ASSETS</b>	<b>\$47,588.47</b>
	<b>TOTAL ASSETS</b>	<b>\$47,588.47</b>
	<b>NET ASSETS</b>	<b>\$47,588.47</b>
<b>EQUITY</b>		
3-0100	Opening Balance Equity	\$56,457.48
3-1000	Retained Earnings Surplus/(Accumulated Losses)	-\$17,561.81
-	Current year earnings	\$8,692.80
	<b>TOTAL EQUITY</b>	<b>\$47,588.47</b>



## Profit and loss

Mount Keira Demonstration School P & C Association  
 For the year ending 31 December 2023, accrual basis

CODE	ACCOUNT	AMOUNT
<b>INCOME</b>		
-	Special Event	-
-	Disco	\$257.00
-	Gift for Staff Farewell	\$940.00
	Total Special Event	\$1,197.00
-	Compass Garden and orchid produce sales	\$914.05
-	P and C Membership fee	\$950.00
-	Fundraising income	\$629.28
-	Gala Day	\$4,015.25
-	Market Day income	\$20,609.46
-	Market Day stallholders	\$1,780.00
	Total Market Day income	\$22,389.46
-	Mothers/Fathers day stall	\$411.65
-	Playground fundraising	-
-	Playground donation	\$120.00
	Total Playground fundraising	\$120.00
	Total Fundraising income	\$27,565.64
-	Cookbook Sales	\$85.00
-	Uniform	-
-	Uniform - sale of 2nd hand stock	\$155.00
-	Uniform Hats and Bags	\$1,185.00
	Total Uniform	\$1,340.00
-	Monday Munchies	\$252.95
4-5120	Interest Received	\$588.81
	<b>TOTAL INCOME</b>	<b>\$32,893.45</b>
	<b>GROSS PROFIT</b>	<b>\$32,893.45</b>

## EXPENSES

- Gardening costs	\$3,157.53
- Gifts	-
- Year 6 Farewell Gifts	\$825.62
Total Gifts	\$825.62
- Special Event costs	\$571.49
- Gift for Staff Farewell	\$1,000.00
- Easter Egg Hunt	\$119.95
- Welcome BBQ Costs	\$287.93
Total Special Event costs	\$1,979.37
- Donation to school	\$8,558.00
- Fundraising costs	-
- Gala Day	\$2,783.18
- Market Day costs	\$3,873.95
Total Fundraising costs	\$6,657.13

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Mount Keira Demonstration School  
Parents and Citizens Association  
295 Mount Keira Road  
Mount Keira 2500

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## Profit and loss

Mount Keira Demonstration School P & C Association  
For the year ending 31 December 2023, accrual basis

CODE	ACCOUNT	AMOUNT
-	Uniforms	-
-	Uniform Hats and Bags	\$1,848.00
	Total Uniforms	\$1,848.00
6-0400	Insurance - General	-
-	P & C Insurance package	\$435.00
-	Insurance - P and C Federation membership	\$290.00
-	Student Injury Insurance	\$450.00
	Total Insurance - General	\$1,175.00
	<b>TOTAL EXPENSES</b>	<b>\$24,200.65</b>

## NET POSITION

Income	\$32,893.45	
Cost of goods sold	\$0.00	
Gross profit	\$32,893.45	
Expenses	\$24,200.65	
Other income	\$0.00	
Other expenses	\$0.00	
	<b>NET POSITION</b>	<b>\$8,692.80</b>

